

NOTIFICATION AND REQUEST FORM

ADVANCED SYSTEMS AUTOMATION LIMITED

(Incorporated in the Republic of Singapore)

(Company Registration No. 198600740M)

24 October 2024

Dear Shareholder,

We are pleased to enclose printed copies of the Notice and Proxy Form for the upcoming Extraordinary General Meeting of Advanced Systems Automation Limited (the “**Company**”) to be held at SBF Center, 160 Robinson Road #06-01, Singapore 068914, Seminar Room 2 on Friday, 8 November 2024 at 3.00 p.m..

From the date of this notification, our circular to shareholders dated 24 October 2024 (the “**Circular**”) will be available for download or online viewing from the SGXNet at <https://www.sgx.com/securities/company-announcements>.

You will need an internet browser and PDF reader to view the Circular.

If you wish to request for a printed copy of the Circular to be sent to an address in Singapore by ordinary post, please complete the Request Form below and return it to us no later than 1 October 2024 in the following manner:

- (i) if submitted electronically, via email to general@asa.sg; OR
- (ii) if submitted by post, please complete, sign and submit the REQUEST FORM below.

By completing, signing and submitting the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully

For and behalf of

ADVANCED SYSTEMS AUTOMATION LIMITED

Theng Searn Por
Company Secretary

REQUEST FORM

To: Advanced Systems Automation Limited

N.B. Please provide the required information below and ensure that the information provided is valid. Incomplete or incorrectly completed forms will not be processed.

(Please tick accordingly)

☐

Please send me a printed copy of the Circular.

Name of Shareholder : _____

NRIC/Passport No. (Last 4 characters) : _____

The shares are held by me/us under or through:

(Please tick accordingly)

☐

CDP Securities Account No. : _____

☐

CPF/SRS Account

☐

Scrip Account

Singapore Mailing Address : _____

Signature(s): _____ Date: _____

Note: This request is only valid for the Circular.

1st fold here

2nd fold here

Affix
Postage
Stamp

ADVANCED SYSTEMS AUTOMATION LIMITED
Attn: Corporate Secretariat Department
3014 Ubi Road 1 #02-282
Kampung Ubi Industrial Estate
Singapore 408702

3rd fold here and glue overleaf. Do not staple. Glue all sides firmly.